



## Receipts and payments accounts

CC16a

For the period  
from

01/09/2023

To

31/08/2024

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Income - NEF	54 145	-	-	54 145	20 905
Income - Parent fees	21 322	-	-	21 322	21 215
Income - Not categorised	-	-	-	-	-
Fundraising	1 527	-	-	1 527	271
Donations	1 234	-	-	1 234	320
Outings / Experiences	135	-	-	135	-
Grant	5 000	-	-	5 000	3 291
Interest	502	-	-	502	153
Sundry Income	398	-	-	398	-
Holiday Club Income	297	-	-	297	-
<b>Sub total (Gross income for AR)</b>	<b>84 560</b>	<b>-</b>	<b>-</b>	<b>84 560</b>	<b>46 154</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>84 560</b>	<b>-</b>	<b>-</b>	<b>84 560</b>	<b>46 154</b>
<b>A3 Payments</b>					
Cost of Staff	59 212	-	-	59 212	51 123
Staff training	342	-	-	342	291
Rent & Insurance	12 352	-	-	12 352	6 496
Phone	-	-	-	-	307
Consumables	1 381	-	-	1 381	1 500
New equipment	1 650	-	-	1 650	-
Outings / Experiences	372	-	-	372	606
Professional fees	1 564	-	-	1 564	4 208
Uniform	46	-	-	46	90
Fundraising expenses	90	-	-	90	-
Marketing	107	-	-	107	-
Fee reimbursement	273	-	-	273	-
Grant Expenditure	2 000	-	-	2 000	-
<b>Sub total</b>	<b>79 389</b>	<b>-</b>	<b>-</b>	<b>79 389</b>	<b>64 622</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>79 389</b>	<b>-</b>	<b>-</b>	<b>79 389</b>	<b>64 622</b>
<b>Net of receipts/(payments)</b>	<b>5 171</b>	<b>-</b>	<b>-</b>	<b>5 171</b>	<b>- 18 468</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>32 114</b>	<b>-</b>	<b>-</b>	<b>32 114</b>	<b>50 582</b>
<b>Cash funds this year end</b>	<b>37 285</b>	<b>-</b>	<b>-</b>	<b>37 285</b>	<b>32 114</b>

3 758 07

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	3 291		-
	Reserve Account	20 092	3 783	-
	30 Day Notice Account	10 144	-	-
	<b>Total cash funds</b>	<b>33 527</b>	<b>3 783</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Soldo consumables card	390		-
		-		-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	N Coote	25/11/2024
	M Benbow	25/11/2024



Section A

Independent Examiner's Report

Report to the trustees/  
members of

THE LENCHES Pre-school

On accounts for the year  
ended

31/8/2024

Charity no  
(if any)

1043885

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*A. W. J. Janet*

Date:

9 Oct 2024

Name:

A. W. J. JANET

Relevant professional  
qualification(s) or body  
(if any):

P.P.F.A.

Address:

8 FINCH LANE  
HARINGTON RUSHAM  
WORCS. WR11 8DQ

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

A large, empty rectangular box with a thin black border, occupying the central portion of the page. It is intended for the user to provide details as requested in the text above.



Trustees' Annual Report for the period

From 01/09/23 (Period start date)

To 31/08/24 (Period end date)

Charity name: The Lenches Pre-school

Charity registration number: 1043885

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:</p> <p>(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;</p> <p>(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;</p> <p>(c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Lenches Pre-school primarily operates during the school term time whilst offering holiday clubs to support families with childcare during the school holidays.</p> <p>We follow the EYFS statutory Framework to offer child led play and activities in order to support learning and development in children under 5 years old to prepare them for their onward learning journey eg. School.</p> <p>Our provision focuses on outdoor learning offering Forest school sessions and Curiosity Corner (an outdoor learning facility).</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Lenches Pre-school confirms that its' trustees have had regard to the guidance issued by the charity commission on public benefit.
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#### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	
Other		

#### Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>A new committee was elected at the charity's AGM in October 2023. It was established at this meeting that the Charity Annual accounts and Trustee Annual Report had not been completed or submitted for neither Year End 2021 or 2022. While YE/23 accounts were presented at the AGM, they were not approved by its members as they were incomplete and unreliable.</p> <p>The missing documents were retrospectively prepared and approved at an EGM on 25<sup>th</sup> March 2023.</p> <p>The committee's findings revealed significant financial losses for the charity over the last few years:</p> <p>£-26,400 Y/E 2021  £-4,300 Y/E 2022  £-18,500 Y/E 2023</p>

	<p>The charity had 3 staff members and 9 children on role at the start of September 2023. At the End of Aug 2024 Pre-school had 25 children on role. 7 children started school in September 2024.</p> <p>It was established that The Lenches Pre-school did not have sufficient financial income to remain sustainable as its expenditure far exceeded its income and was operating at a significant loss.</p> <p>The new committee implemented the following to attract new families and support/improve the setting and facilities it had to offer.</p> <p>Fortnightly Forest school sessions with external Forest School leader Emma from Freedom Forest School CIC proving popular with both children and staff.</p> <p>Funics sessions each Wednesday morning delivered in the Summer Term by experienced Early Years Teacher Rachel Hartless. Supporting, developing and preparing children for 'school readiness' predominantly moving on to school in September helping develop all 3 prime areas of EYFS:</p> <ul style="list-style-type: none"><li>• Communication and Language</li><li>• Physical Development</li><li>• Personal social and emotional development.</li></ul> <p>Curiosity Corner – Using a community grant awarded in the early part of the year and having been given permission to use a small piece of agricultural land adjacent to where we operate, TLPS established their own much loved outdoor learning facility. Items were purchased from a recently closed outdoor education facility called Muddy Monsters. With Mud Kitchens, water play, tyres, mark making, balancing, climbing and much more now on offer to children attending TLPS and all whilst being outside supporting children's emotional wellbeing.</p> <p>We invited local community member Jenny to regularly read to the children. Supporting the wider community links and intergenerational working.</p> <p>During the year we also had a visit from Santa, held an Easter disco fundraiser, a Community Egg rolling competition. The children enjoyed a trip to all things wild</p>
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		<p>We also improved links with school, supporting children’s transition to school. Children enjoyed attending school assembly’s and each Friday morning those moving on the school in September enjoyed going over to school to read a story, activities in the hall and playing on the outdoor play equipment.</p> <p>All contributing to building a positive relationship with the local school.</p> <p>During the summer term we saw some staff changes. We welcomed new manager Paula Challacombe who brought a wealth of experience and enthusiasm to the role and has been fundamental to the setting and this years achievements.</p> <p>We welcomed new staff members Natasha Owen and Natalie Waters both bringing experience and strong safeguarding and SEND knowledge to support the setting Manager and help the children flourish.</p> <p>We saw 7 children leave for school in July. 6 went to Church Lench First School. Staff member Natasha Owen worked hard to support children’s transitions to School. CLFS have since reported the children are much more independent this year.</p> <p>During the summer holidays we introduced Holiday Club for 1 week to support working families. Giving priority to children at Pre-school and their siblings. It was a success and all the children enjoyed their time picking blackberries, going for walks around the village, curiosity corner and much more.</p> <p>Due to its success Holiday Club is something we will be offering for some of the half term breaks going forward into 2024/25 year.</p> <p>Pre-school started this year with 18 children on role proving the initiatives set out above have made a positive impact on the lives of the children and their families.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	



Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Much improved on last 3 year losses, a profit of £5121 with the following restrictions.</p> <p>£3000 is restricted funds from a grant and £1k is donation towards funding a Wellness Garden at CLFS for joint use with the school.</p> <p>£651 is restricted for any future planning application necessary to secure Curiosity Corner.</p> <p>Meaning an actual profit of £470.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Lenches Pre-school is a member of the Early Years Alliance whos' guidance suggest holding reserves of at least 3 months operating costs. We aim to retain 4 months operating costs.
Amount of reserves held	Para 1.22	£34,019
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Government Nursery Education Funding and Parent fees.
Investment policy and objectives including any social investment policy adopted	Para 1.46	

A description of the principal risks facing the charity	Para 1.46	
Other		

#### Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	Pre-school Alliance model Constitution 2011
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	Unincorporated association with the Early Years Alliance
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election at AGM as per Governing Document

#### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

#### Reference and Administrative details

Charity name	The Lenches Pre-school
Other name the charity uses	

Registered charity number	1043885
Charity's principal address	Church Lench Village Hall Church Lench Evesham WR11 4UE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tina Benbow	Chairperson		
2	Elizabeth Ferguson	Treasurer	17/10/23 – 25/03/24	
3	Nicola Coote	Secretary	17/10/23 - 25/03/24	
		Treasurer	25/03/24 – 28/10/24	
4	Natalie Waters	Secretary	25/03/24 - 28/10/24	
5	Nicola Masters			
6	Stephanie Higham-Lloyd			
7	Amy Sinclair		17/10/24 - 03/10/24	
8	Laura Phipps		17/10/23 - 14/05/24	
9	Keri Ford		25/03/24 - 28/10/24	
10				
11				
12				
13				
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15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Paula Challacombe - Manager
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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Millie Benbow	Nicola Coote
Position (eg Secretary, Chair, etc)	Chairperson	Treasurer
Date	25 <sup>th</sup> November 2024	